

Department of Engineering
Tim Bryan, P.E., County Engineer

3137 South Liberty Street, Canton, MS 39046
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MEMORANDUM

November 30, 2022

To: Sheila Jones, Supervisor, District I
Trey Baxter, Supervisor, District II
Gerald Steen, Supervisor, District III
Karl Banks, Supervisor, District IV
Paul Griffin, Supervisor, District V

From: Tim Bryan, P.E., PTOE
County Engineer

Re: License Renewal

Tim Bryan is requesting the county to pay the 3 year renewal fee for his Professional Traffic Operations Engineer license.

Timothy Bryan

From: info@ite.org
Sent: Wednesday, August 10, 2022 10:13 AM
To: Timothy Bryan
Subject: TPCB Renewal Notice

CAUTION! External Content. Please use caution when opening attachments and links. Do not provide your username and password if requested.

Transportation Professional Certification Board Inc.

1627 Eye Street, NW • Suite 550 • Washington, DC 20006 USA • Tel: 202-785-0060 • www.tpcb.org



Mr. Tim A. Bryan, P.E., PTOE
Madison County, Mississippi

Your Professional Traffic Operations Engineer® (PTOE)® certification is due to renew by 11/7/2022. The TPCB appreciates the investment you have made in your professional development by pursuing and achieving the PTOE® certification. As a PTOE you will be recognized as one of a specialized group of professionals with the set of skills and expertise needed to build better communities. TPCB is committed to expanding the awareness of all its certification programs, encouraging jurisdictions to give preference to those who are certified.

Log onto www.tpcb.org
Hover over appropriate program
On the left side will be a "renew" button.
The system will prompt you to log in

If you are an ITE member or non-member who already has a username and password for the TPCB website, please use those credentials. If you do not have your username and password or have any issues logging on, please contact certification@tpcb.org.

Please note that you must renew your certification within three months of your expiration date to avoid receiving an inactive letter and paying penalty fees. Visit our website for more information: <https://www.tpcb.org/certification/PTOE/fee-schedule/>

PDH's need to be provided, as a part of the renewal process, and they must be earned within the 3 years prior to your certification expiration date which is 11/7/2022. Any PDH's earned outside of the 3 year window are not valid.

We are looking for a one-page summary. The information the reviewers are looking for and any one-line item should include: 1) Hosting Organization; 2) Title or subject matter; 3) Event (webinar, seminar,

conference); 4)Dates; 5) Number of PDH's; 6)Total number of PDHs
Unless audited, do not send multiple pages.

TPCB seeks to maintain the highest level of quality for its certification programs. Since its inception, the TPCB has required its certificants to maintain records to substantiate their continuing education requirements. As of January 1, 2018, TPCB established a policy, based upon NCCA guidelines, in which 20% of its renewals are randomly selected for audit and the certificant will be required to provide documentation (certificates of completion, course syllabus, meeting agenda/registration, etc.) to demonstrate fulfillment of these continuing education requirements. The professional record-keeping system, available from ITE, provides a resource to record and maintain the necessary supporting documentation. If you have been chosen for an audit, you will receive a follow-up email with further instructions.

Your support is greatly appreciated. The TPCB Board, volunteers, and staff devote considerable effort to assure the quality and content of the program, including the continuing task of developing exam questions. With your continued support of the program, we will continue toward our objective.

Thank you in advance for renewing your PTOE® certification and best wishes in the coming years.

Sincerely,
Deborah L. Snyder, P.E., PTOE
Chair, Transportation Professional Certification Board Inc.



ABOUT

CERTIFICATION

PTOE

Requirements

Fee Schedule

Online Application

Exam Format and Content

Reference Material

PTOE Refresher Course

Practice Test

Exam Day

Conversion Factors and Formulae

Renewal Requirements

Recordkeeping

PTP

RSP1

RSP2

RSP SA

TOPS | TSOS

EXAMS

FAQS

LOGIN

Fee Schedule

Application and examination fee (non-refundable)*	\$175.00
Three year certification and renewal fee (can be refunded to unsuccessful candidates)	\$315.00
Unsuccessful exam retake fee*	\$175.00
Rescheduling fee*	\$200.00
Exam rescoring fee (if you do not obtain a passing score, you may pay to have your exam rescored)	\$60.00
International additional fee (for exams outside of North American)	\$400.00

Additional Fee Structure Effective July 1, 2016

Duplicate Certificate	\$40.00
Late Fees (after 90 day-grace period ends and inactive letter is mailed)	
- 1-2 months	\$25.00
- 3-6 months	\$50.00

- After 6 and up to 24 months

\$100.00

Hardship Application

No Charge

(All fees for deployed Military will be waived...except duplicate certificate)

* For exams administered outside the United States and Canada an additional exam fee is required. For specific fees e-mail certification@tpcb.org.

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1627 Eye Street, NW, Suite 550 • Washington, DC 20006 USA

Telephone: 202-785-0060

Email: certification@tpcb.org (<mailto:certification@tpcb.org>)

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